

EXECUTIVE DIRECTOR
New Mexico Museum of Natural History and Science
Albuquerque, New Mexico

The New Mexico Museum of Natural History and Science is seeking an exceptional individual for the position of Executive Director. The museum, a division of the New Mexico Department of Cultural Affairs, is an AAM-accredited collections-based institution with more than 50 employees and over a quarter-million visitors annually. The museum near Old Town Albuquerque includes research labs, a planetarium/observatory wing, exhibit studios, a 3D large-format DynaTheater, and multiple exhibition galleries. Through partnership with Albuquerque Public Schools, the museum also operates Sandia Mountain Natural History Center which serves over 12,000 students and teachers each year.

The Executive Director, an appointee of the Department of Cultural Affairs Cabinet Secretary, should be a seasoned administrator with a record of successful leadership of a multifaceted organization, oversight of professional staff, and facility for collaboration with the Office of the Secretary, Board of Trustees, and New Mexico Museum of Natural History Foundation.

Desired qualifications include an advanced degree or equivalent in a discipline related to the functions of the museum complemented by individual scholarly or career accomplishments. Knowledge of latest trends in science museums including innovative collaborations, exciting virtual programming and vibrant social engagement, balancing research activities with public programming, permanent and changing exhibitions, and strategies for support of formal and informal science education. The Director will have significant experience in senior management of a similar institution including strategic planning and implementation, policy development, fund development and grants management, creating and administering budgets. Experience working with a board and foundation as well as experience working in government, academia, or similar structures is important. Desired candidate will have a background that includes effective project development within public-private partnerships, as well as a proven record of broad community impact to extend beyond the walls of the museum through community outreach and engagement with local, national, and global stakeholders. A history of positive, effective, decisive personnel management and vibrant leadership that fosters cohesive, collaborative, productive teams are essential, as is hands-on experience in overseeing a large physical facility, its systems, and processes to ensure safety of visitors, staff, and collections. An authentic commitment to diversity, equity, accessibility, and inclusion in staffing, programming, facilities, and engagement is required. Must have exceptional interpersonal and public relations skills supported by outstanding written and spoken communication.

Please submit: a cover letter outlining interest and qualifications, a detailed resume, brief writing sample or link to same, and three professional references before January 25, 2022, to Search Administrator LeeAnn.Cory@state.nm.us. Hardcopy materials will not be considered. Initial interviews will take place virtually.